

Tupelo Quality of Life GRANT APPLICATION

The mission of the **Quality of Life Committee** is to help support activities, projects, and programs that add to the BEAUTIFICATION, FITNESS, and ENTERTAINMENT value of Tupelo making it an enjoyable place to live as well as an attractive destination to visitors.

Application requirements –All applications must meet the following guidelines to be considered for funding.

- 1) The event, activity, or project being applied for must be at little or no cost to participants and be inclusive to all demographics.
- 2) Applications must be turned in at least 60 days before the date of the event being applied for, but can not be voted on earlier than 90 days prior to the event. (i.e. if you apply in January for an event in July your application must wait until 90 days prior to be voted on)
- 3) Those receiving CVB matching fund grants are not eligible to receive a Quality of Life grant as QOL is funded through the CVB.
- 4) Applicants must be able to complete all questions on the application and provide any requested documentation.
- 5) If application is approved and funding granted, applicant must submit documentation within 30 days after the event or project is complete detailing how funding was used, as well as details of the success of event or project.

Please select the following category for your project or event:

Fitness

Beautification

Entertainment

Contact Name & Title:	
Organization Name:	
Address:	
City:	
State:	
Zip Code:	
Phone:	
Fax:	
E-mail address:	
Website address:	

1. **Organization Information:** (Please include a brief history of the organization, its current focus, current programs, and recent accomplishments.)
2. **Current Financial Information:** (Please include a copy of the latest verification of tax-exempt status from the Internal Revenue Service and certified audit for the previous three years [if a young agency, include last year's financial statement and the most recently filed IRS Form 990].)
3. **Market and Customers:** (Please include current population served including gender, age, and geographic location.)

4. **Description of the Proposed Project or Event:** (Please include a statement of increasing the quality of life in Tupelo and a description of how it will address that need.)
5. **Key Individuals:** (Please provide a list of names and qualifications of key staff involved with the proposed project.)
6. **Specific Dollar Amount Requested and Date Payment is Needed:**
7. **Event or Project Budget:** Please fill out the following table in full.
When applying for an event – a basic advertising plan/ budget is also required, please send with application.

PROJECT / EVENT BUDGET PLAN			
EXPENSES (excluding advertising)	COST	COST COVERED	FUNDING STILL NEEDED
EXAMPLE: STAGE RENTAL	\$2500	\$1000	\$1500
ADVERTISING BUDGET (EVENTS)	RADIO/PAPER	SIGNAGE/ POSTERS	SOCIAL MEDIA
EXAMPLE: \$500	N/A	\$200	\$300
REVENUE SOURCES	AMOUNT	ESTIMATED	REALIZED
EXAMPLES: RENASANT BANK(Sponsor)	\$1000		\$1000
MERCHANDISE SALES		\$500	

Please email grant applications and all additional documentation to Jamey Logan:
jamey.logan@tntxtruck.com
Applications that meet all guidelines are submitted to the QOL committee to be voted on for approval.
The committee's decision will then be emailed to the applicant.